| 2019 West Point ChriSTmas on the town Food Concession Application |
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| Applicant Information |
| Name:  |
| Business Name (if applicable): |
| Mailing Address: |
| City: | State: | ZIP Code: |
| Home #: | Cell #: | Email: (all future correspondence will be through email) |
| Booth Information (see payment and guidelines block prior to completing) |
| $25 per space: Non-Profit or For-Profit: \_\_\_\_\_\_ space(s) \*Minor- Soda, baked goods, etc.Payment Amount Enclosed:Food being served:  | $50 per space: Non-Profit or For-Profit: \_\_\_\_\_\_ space(s) \*Major- Seafood, hot dogs, hamburgers, etc.Payment Amount Enclosed:Food being served: |
| BOOTH PAYMENT & Guidelines |
| * **No applications will be accepted without payment,**
* **All events will take place in downtown West Point, rain or shine (with the exception of a state of emergency or extreme weather event), on Main Street.**
* **Booth space is approximately 10’x 20’. If you require more space, you must pay for the number of spots needed.**
* **Each vendor is responsible for all display equipment-we cannot supply electricity.**
* **All generators must have a noise isolation system.**
* **All concessionaires will be required to post signs advertising items to be sold and prices.**
* **No dogs/pets are allowed (see town ordinance on website).**
* **Applications must be returned by November 15th or a late fee of $10 will be added.**
* **Please add any special requests in the space below keeping in mind that we will try and accommodate your request but it is not guaranteed.**
* **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
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| ChristmAs on the town Mailing Address and Contact InfoRMATION |
| Mailing Address: P.O. Box 1035, West Point, VA 23181; Physical Address (Downtown Business Center): 621 Main Street, Suite 107, West Point, VA 23181  |
| Contact: Elaine Hersey | Email: crabcarnivalfood@gmail.com or westpointchamber@gmail.com | Phone: 804-843-4620 | Website: www.westpointvachamber.com/ news-and-events |
| Applicant’s Signature |
| I have read and understand the above guidelines and will adhere to them.  |
| Signature of Applicant: | Date: |
| Committee Use Only |
| Date Received: | Amount Received: | Payment Type: | Space(s) Assigned: |